



FOR YOUTH DEVELOPMENT[®]
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Dear Teachers and Coordinators,

Thank you for coordinating your school's trading post order. Although it takes some extra time to put the orders together, the students enjoy their purchases and will appreciate your efforts.

Our goal is to distribute school orders on the arrival day of the school. Students can then use the items they purchased while at camp.

As the coordinator, here are some things to keep in mind.

1. Please retain your master copy of the order form. All student orders are to be compiled onto the order form and sent to YMCA Storer Camps, **no later than 2 weeks prior to your camp visit**. **You keep the students individual forms.**
2. Trading Post payments are done in one lump sum through the school. Remind parents that student orders paid with a check need to be made out to your school, **not YMCA Storer Camps.**
3. A teacher or coordinator is needed to inventory the order at the time of pickup.
4. When an item is not available, we will notify you as quickly as possible. If paying by credit card or adding to your school's invoice or by credit card, the unavailable item will not be charged. If paying by check, we will issue a refund in the form of a check.
5. The trading post will be opened to parents and teachers during your stay for shopping and exchanging orders. Please see your Storer representative while at camp for Trading Post hours during your stay.
6. If you have any questions, please contact me at our main office 517.536.8607 or email storer@ymcastorercamps.org.

Thank you for your Trading Post order.

YMCA STORER CAMPS

Traditional Summer Camp | The Storer Outdoor School | Specialty Programs & Group Retreats
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